



ABERDEEN HALL

Preparatory School

Teaching Excellence INSPIRING FUTURES Shaping Character

PRESCHOOL TUITION & PAYMENT POLICY

2018/2019 SCHOOL YEAR

Tuition Fee Schedule	
4 day preschool programme	\$ 4,790
5 day preschool programme	\$ 5,980
4 day preschool and 4 day daycare	\$ 9,895
5 day preschool and 5 day daycare	\$ 12,730

- The registration deadline for the new school year is December 22, 2017.
- A non-refundable \$1,000 deposit cheque per student, post-dated for December 22, 2017, is due along with the completed registration form.
- Students who submit forms and cheques after this date will be placed on a waiting list.

Aberdeen Hall incurs operating expenses on a continuous basis throughout the year. When a student is registered, a place is reserved for the full school year.

FULL YEAR TUITION IS NON REFUNDABLE AFTER APRIL 1, 2018.

Students are enrolled for the entire school year with parents and guardians responsible for the payment of the full tuition fees. No portion of fees will be refunded and all unpaid balances are due immediately in the event of the student's withdrawal or dismissal from the school after April 01, 2018.

THREE PAYMENT PLAN OPTIONS ARE AVAILABLE.

- OPTION 1: Full payment on **June 01**
- OPTION 2: Full payment on **August 01**
- OPTION 3: Three installment payment plan (on **Aug 01, Dec 01, March 01 of the following year**)

OPTION 1: FULL PAYMENT ON JUNE 01

To be received at the school office by April 30

Families who choose to pay in full may pay via cheque at the school office, by PAD, by wire transfer or send a cheque in the mail. A \$50.00 fee will be charged for any non-sufficient funds (N.S.F.) transaction.

OPTION 2: FULL PAYMENT ON AUGUST 01

To be received at the school office by April 30

A \$50 per student installment payment option fee applies and will be added to the tuition invoice. Families may pay via PAD or Post Dated cheque at the school office by April 30 or send a cheque in the mail to be received by April 30. A \$50 fee will be charged for any non-sufficient funds (N.S.F.) transaction.

OPTION 3: THREE INSTALLMENT PAYMENT PLAN

To be received at the school office by April 30

A \$175 per student installment payment option fee applies and will be added to the tuition invoice. Amounts owing may be paid by Preauthorized Payment or Post Dated Cheques (August 01, December 01, and March 01 **of the following year**) delivered to the school office by April 30. If choosing the PAD **option please provide a void cheque along with your Tuition Agreement.** The Accounting Department will contact you to make arrangements. A \$50 fee will be charged for any non-sufficient funds (N.S.F.) transaction.

All payment plans are required to be in place by April 30, 2018.

Families without payment plans in place by this deadline may be deregistered and their seat offered to families on the school's waitpool.

PAYMENT METHODS – DUE BY APRIL 30

By cheque

To be received at school office by April 30. (post dated to payment due date(s))

By Preauthorized Debit

Completed Form and void cheque to be emailed to Parent Billings at Irene.ferguson@aberdeenhall.com by April 30.

By Credit Card

A \$300 administration fee per student will be applied
Parent authorization of amount to be charged will be required prior to processing.

By Wire Transfer or Money Order

This option available for Payment Option 1 only, pay in full by June 01

Completed Form to be emailed to Parent Billings at Irene.ferguson@aberdeenhall.com by April 30

Please contact Irene Ferguson at the above email address if you require Preauthorized Debit or Wire Transfer/Money Order Forms

PROGRAMME CHANGES

Programme changes after **November 01** will incur a \$50 processing fee and will require one-month notice.

OUTSTANDING ACCOUNTS

If the student fees remain unpaid at the end and/or beginning of any term, as outlined in the fee schedule, the student will not be allowed to return to or begin classes until the account has been brought up to date. In the event that an account remains unpaid at the end of the current school year, the student will not be permitted to return to Aberdeen Hall for the following school year until the account is fully paid plus interest based on 5% per annum interest rate.